



Sales or Rental Interview

- Confirm that the Applicant, Character Reference forms, the Sales or Lease Contract, the Application Fee and Signed copy of the Rules and Regulations have been received.
“Do you have any questions regarding these documents?”
- *“You have signed that you have received a copy of the Rules and Regulations; Do you have any questions regarding them?”*
- READ – The following are only a few of the Rules and Regulations and information:
 1. Carts, chairs, carriages, footwear etc. are not to be stored on the sidewalks, walk areas, or floor landings. Fire Marshal is \$1000.
 2. The trash chute is located on each floor across from the elevator.
 3. Quiet Enjoyment: Radios, TVs etc. MUST NOT “annoy other residents”. Please keep the conversations on the lanai low. Visitors are often not aware how the voice carries from one unit to another. Telephones should not be used on the lanai. Be aware that smoking on the lanai will annoy others and may cause breathing problems for those with medical issues.
 4. The Management Company must have a key to your unit.
 5. Barbecuing: No area has been designated for Barbecuing.
 6. An adult must accompany all children under the age of 14.
 7. Pets: Sec. 17.3 - Unit Owner only is allowed one dog or one cat that does not exceed 25 pounds when fully grown. County statute prohibits leaving pet waste and pet off the leash.
 8. Leases: Units may not be leased for a period less than a calendar month and the Lessee must complete the Application for Approval to Lease.
 9. No Repair of motor vehicle is permitted on the property.
 10. No commercial vehicles, trailers, boats, & mobile homes are permitted to be parked overnight on the property.
 11. Water Shut Off: you should shut off your main water valve when you leave your unit for more than one day.

Lessee or Buyers signature

Community Management Associates, Inc.

Date: _____ Telephone # if called _____

Spoke to: _____